Societies Executive Committee Meeting 2 Minutes

13/09/2023

**In attendance:** Jamie Campbell, Jo Fitzpatrick, Ollie Page, Cameron Pattinson

**Chair:** Justyna Kardasz

**Clerk:** Erin Ross

**Apologies:** Emma Reavey

1. **Welcome and Apologies**
* Apologies from Emma Reavey
* Elohor Ekohwo not present without apologies
1. **Approve Minutes from Societies Exec 1**

**Vote: Minutes approved**

1. **Matters Arising**
* ERe is stepping down from Societies Exec. The committee thanks Emma for her 2 years of service and wishes her all the very best in all her future endeavours
* This means we will need to elect a new committee member at the next Societies General Meeting – JC and JF to prepare some reflections, communications on why to get involved
* EE has now missed 2 meetings without apologies and the training day – JK/ER to check in with EE to ensure they understand their responsibilities and report back at next meeting
* ER informs the committee that the Grant Application System has been down – the problem is being fixed and societies asking have been given a paper form to complete in the meantime. Staff suggest the committee takes some flexibility with grant submissions at this time
1. **Budget Update**

|  |  |  |
| --- | --- | --- |
|  | Arts and Culture | General Pot |
| Start of year | £15,000 | £40,000 |
| Exec 1 | £14,410 | £38,785.26 |

1. **New Affiliation Requests**
* IEEE Student Branch - University of Strathclyde -reaffiliation

Agree to reaffiliate – note that Committee Member position won’t work well – change to Ordinary Member

* Catholic Society -reaffiliation

Agree to reaffiliate – please provide alternative emails for President and Treasurer, not just society Gmail

* The Society of Embroiders

Agree not to affiliate – it is not clear how they differ from newly affiliated Abercrombie & Stitch – suggest the society works with them? They also suggest in aim 3 that they want to build a brand or business – suggest they approach Strathclyde Inspire

* Pharmacy Society -reaffiliation

Agree to reaffiliate

* A131 -reaffiliation

Agree to reaffiliate – JC notes it isn’t good practice to only let us know about certain committee members now and others ‘at a later date’ – have they been elected?

* Strathclyde University Christian Union -reaffiliation

Agree to reaffiliate

* Believers’ LoveWorld Strathclyde -reaffiliation

Agree to reaffiliate

* Biomedical Engineering Society -reaffiliation

Agree to reaffiliate

* Strathclyde University Singapore Society (SUSS) -reaffiliation

Agree to reaffiliate

1. **Welcome Grant Requests (£45) – For Information. Total:**  £270
* Strathclyde University Concert Band
* Nordic Society
* USM
* ESN
* K-pop Society
* SEDS

1. **Grant Requests. Total approved:** £1621.18
* Strathclyde University Jazz Orchestra
* Sheet Music for Rehearsals
* Requested amount: £295.68 (100%)
* 19 members
* This was missed in the papers – JK and staff opted to approve as this has been awarded annually without an issue. Will be brought to next meeting for information
* Funded from Arts & Culture
* Strathclyde University Concert Band
* Replacement for Bass Clarinet Case
* Requested Amount: £346.50 (100%)
* 16 members
* Agree to fund (Arts and Culture) – feed back that the committee really liked their cost comparison efforts and rationale – good application
* Nigeria Society
* Nigerian Independence Day Celebration
* Requested amount: £600
* 7 memberships
* Agree to fund 300 now to open the building – will probably be happy to fund the additional £300 but need more evidence about what these funds will be used for
* Acknowledge that society has sought information about e.g. PA costs from union
* Agreed to fund other £300 following meeting - £600 awarded from Arts & Culture
* Abercrombie & Stitch
* Arts Grant for Core Equipment
* Requested amount: £203
* 25 members
* Agree to fund from Arts and Culture – great application
* Chess Society
* Chess Society annual budget (competition fees and tournament expenses)
* Requested amount: £380
* 17 members
* Agree to fund
1. **AOCB**

Room bookings – there have been systemic issues with university room bookings resulting in many reasonable society complaints. JK requests that complaints are passed to her so the Socs team can compile them and tackle this issue effectively with the university

Members are hearing about confusion and poor practice around committee election processes – Socs Exec may need to produce some guidance for society members

Staff also note that when societies request additional committee members to be added to systems throughout the year, we do not check that they have been properly elected. Should introduce some form of check on this

**Meeting ends:** 4pm

**Budget Update:**

|  |  |  |
| --- | --- | --- |
|  | Arts and Culture | General Pot |
| Start of year | £15,000 | £40,000 |
| Exec 1 | £14,410 | £38,785.26 |
| Exec 2  | £12,964.82 | £38,135.26 |

**Next meeting date:** 13/10/23 @ 2pm