



**UNIVERSITY OF STRATHCLYDE SPORTS UNION**

# **TOURS POLICY**

**Updated by:**  
**Date:**

USSU Executive Committee  
September 2019

For any University of Strathclyde Sports Clubs to go on an official Club Tour, they must abide by the following rules and regulations:

- 1.1 It is deemed a Tour if it last for four more days, during this time at least 2 days of sporting activity must be undertaken. Any trip which does not fall under this description is classed as a 'Holiday' and is not deemed by USSU as a valid tour. As such, no 'Holiday' may be associated with or deemed as being USSU activity.
- 1.2 Tours must be booked with companies that have been pre-approved by USSU.
- 1.3 Any tour must be open to all members of the club. Participants must have a Sports Union membership to take part.
- 1.4 A Risk Assessment must be carried out and handed in to the Sports President and Executive for approval.
- 1.5 All club members going on Tour must have a valid European Health Insurance Card if in a country where a European Health Insurance Card applies.
- 1.6 All club members going on Tour must have valid Travel insurance appropriate to the nature and type of activity they are taking part in (e.g. Winter Sports).
- 1.7 The USSU insurance policy only covers activity which is recognised and under the auspices of the Sports Union and does not cover personal belongings taken on any tour. Additional Travel insurance would need to be sought for cover for personal belongings.
- 1.8 There needs to be at least one responsible person per ten people. A responsible person must be someone who is on the Club Committee.
- 1.9 Any actions of an individual/team which may be deemed to breach the Sports Union Code of Conduct may be subject to the USSU Disciplinary Procedures.