REFERENDA SCHEDULE

1. Definition

a. A Referendum is a vote on any question or topic that is open for all Members to participate in.

2. Powers

a. Referenda can be used to:

i. Grant authority to the Trustees to transfer assets and liabilities and dissolve the Association;

ii. Amend the Articles of Association;

iii. Set Policy, which may overturn Policy passed at Student Meetings or Student Parliament;

iv. Hold a Motion of no confidence in a Trustee or a Non-Executive Officer.

b. A Referendum shall only be deemed quorate if at least 5% of the membership vote.

c. The Board of Trustees may override any decision made by the Members in Referendum in circumstances set out in Article 26.3 of the Articles.

3. Calling a referendum

a. Referenda can be called by Student Parliament, Trustee Board, or a Secure Petition of Members.

b. Where a referendum is called by either the Trustees or Student Parliament, they must vote to do so through secret ballot.

c. Any member can begin the process of calling a referendum at any time through a Secure Petition. A Secure Petition can be activated via the Students' Association website, and shall require 100 members to sign it, in order to call a referendum.

4. **Setting the Question**

The question for the Referendum will be drafted by the Student Parliament, Trustee Board, or a Secure Petition that calls the Referendum. Then the Returning Officer will finalise the question to ensure clarity and equity of the question and options for answers.

5. Administration

a. All referenda shall be carried out in line with the Association's Articles, this Schedule and any appropriate supplementary documents that the Returning Officer approves.

b. Referenda will be managed by a Returning Officer, Deputy Returning Officer, and supported by Association Staff.

c. The Returning Officer shall be appointed by the Trustee Board and shall be ultimately responsible for the free and fair running of the elections and for verifying the outcome of the election. The Returning Officer may not be a member of the student body of the University of Strathclyde or a member of the Association staff.

d. The Returning Officer appoint a Deputy to act in his/her stead, who may be the Association CEO or the CEO's nominee. The Deputy Returning Officer will support the Returning Officer in his/her duties

e. The Returning Officer, Deputy Returning Officer, and Association Staff shall largely have the same functions in Referenda as they do during the annual elections (see the Election Schedule), with any difference indicated in this Schedule, and the appropriate supplementary documents.

6. Referendum Campaign

a. After a referendum is called, the Returning Officer shall finalise the question and options for answers, set out a referendum timeline, including a campaigning period, budget for a campaign team of each option to the referendum question, voting period and any other relevant details in a Referendum Pack, to the point of contact of each official campaign.

b. Each option in the referendum shall be entitled have an official campaign, with a single point of contact, should such interest be shown by at least 2 members of the Association.

c. After the referendum has been completed the Trustee Board shall consider whether the outcome of the referendum requires the consideration of the Trustee Board under Article 26 of the Memorandum & Articles. Should the outcome require the intervention of the Trustee Board, the Trustee Board must publish their conclusions on the Association website.