



Committee Helpsheet



What is the Student Staff Liaison Committee (SSLC)?
SSLC meetings are where Programme Reps gather the views and concerns of other students in their course and feed them back to lecturers directly and to the department

Who attends SSLC Meetings?

Many different members of staff and students attend SSLC meetings. These include: Programme Reps, Lecturers, tutors Course Leaders, and administrative Staff.

Programme Reps: Feed back to university staff

Lecturers: Listen to what reps say and action points raised, and feedback to reps

Administrative staff: Administrative staff may also be present to listen to what reps say action points raised and send out meeting details

The chairperson for a meeting presides over the event to ensure that participants are following the conventions of the meeting.

Secretary: The secretary of the meeting is usually the person who makes the arrangements for the meetings, and keeps formal records of the SSLC process and decisions